



# CORE.NV Project

October Status Report

November 12, 2024

**CGI**





# Agenda



- Executive Summary
- October Project Deliverable Summary
- 90-Day Look Ahead
- Risks Heat Map and Risks Register
- CORE.NV Project Accomplishments
- Questions?
- Appendix – Supporting Artifacts







# Executive Summary



CORE.NV			
<b>Status Date</b>	11/12/2024	<b>Reporting Period</b>	10/1/2024 – 10/31/2024
<b>Overall Status</b>		Schedule, Resources, Scope, and Risks categories associated with go-live date of 12/31/24 are being mitigated.	
Schedule		Program Increment (PI) 6 planning will occur Nov 19 & 20.	
Resources		CGI is monitoring resources and making staff adjustments as needed.	
Scope		Changes to Phase 1A and 1B are being addressed with NDOT implementation moving to July.	
Risks		The teams are monitoring and mitigating multiple high-priority risks.	
Issues		Monitoring Advantage 2 stability.	
Budget		No change to planned budget.	

 Green = On schedule

 Yellow = Delayed

 Red = Significant blockers





# October Project Deliverable Status

Deliverable / Work Product	Status	Percent Complete	Invoice Period	Current Status
PI4 Completion Report	Delivered	100%	10/2024	✓ In Review
EUT Monthly Progress Report September	Delivered	100%	10/2024	✓ Approved
September Monthly Status Report #12	Delivered	100%	10/2024	✓ Approved
P1A Implementation Assessment Document	Delivered	100%	10/2024	✓ Approved
P1A Readiness Assessment Checklist	In progress	100%	12/2024	✓ Sessions in progress





# 90-Day Look Ahead

Deliverables/Work Products/Milestones



## November 2024

- Monthly Status Report #13 – Submission – 11/4/2024
- P1A UAT Support Month 1 – 11/7/2024
- P1A Performance Test Execution Month 1 – 11/7/2024
- P1A Performance Test Execution Month 2 – 11/7/2024
- EUT Monthly Progress Report – October – Submission – 11/14/2024
- P1A Cutover Plan and Checklist – Submission – 11/19/2024

## December 2024

- P1A Performance Test Results - Submission – 12/3/2024
- Monthly Status Report #14 - Submission – 12/3/2024
- P15 Completion Report – Submission – 12/5/2024
- P1A UAT Support Month 2 – 12/6/2024
- P1A Cutover Rehearsal Results - Submission – 12/11/2024
- EUT Monthly Progress Report – November - Submission – 12/12/2024
- P1A Cutover – 12/31/2024

## January 2025

- Monthly Status Report #15 – Submission – 1/3/2025
- P1B Performance Test Plan – Submission – 1/9/2025
- EUT Monthly Progress Report – December – 1/9/2025
- P16 Completion Report – Submission – 1/28/2025
- P1A Hypercare Support Month 1 – 1/30/2025



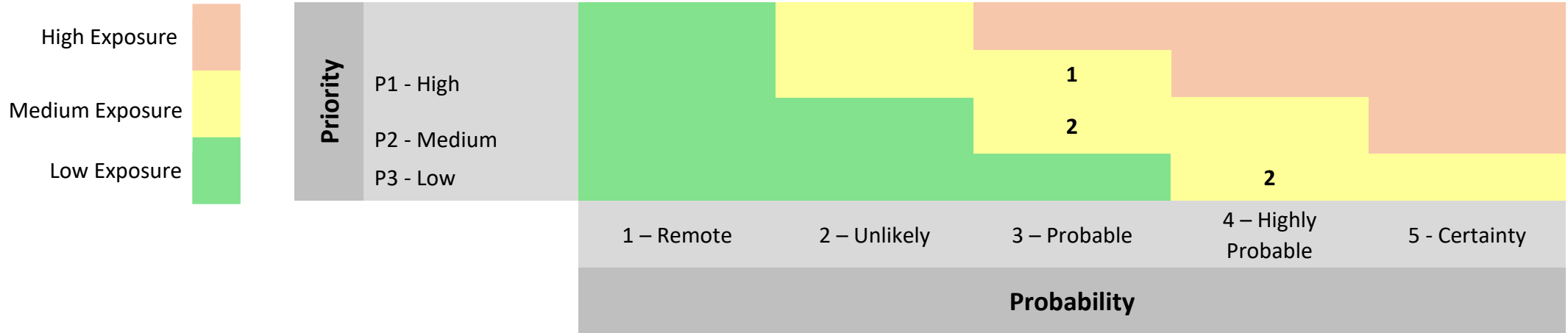


# Risks Heat Map

Project Risks are Logged and Maintained in Jira. Heat Map metrics are as of 11/8/2024



## Metrics and Heat Map



In Review Candidates: 0  
**Open Risks:** 5  
 Closed Risks since last session: 4





# Risks Register

Project Risks are logged and maintained in Jira. Table was pulled 11/8/2024.



Risk #	Description	Status	Response Status	Priority	Probability	Severity
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]





# CORE.NV Project Accomplishments



## Overall

- Completed Week 1 and Week 2 of FIN EUAT for the Alpha group.
- Readiness Assessment Checklist reviewed with full team.

## OCM and Training

- We created and finalized the October CORE.NV Newsletter, including graphic design, layout, and article writing.
- OCM crafted a “Get Ready for One Nevada” communications campaign, including new branding and new video introduction.
- Training conducted 30 1-day training courses, including content in General Accounting, Accounts Payable, and Accounts Receivable. Trained over 500 FIN end-users in these courses.

## Technical Team

- Fin Mock 1 Cutover was completed. The feedback from the State on vendor and customer data was incorporated and modified data was loaded successfully during Mock 1 Cutover.
- The changes in approach to budget loads for FY25 were completed.
- Conversion of Fixed Asset was completed. Data refinement of fixed asset data will continue into the first week of November.







# CORE.NV Project Accomplishments



## Financial Team

- The first iteration of security roles was loaded into UAT for testing.
- Business Roles are finalized and loaded into production.
- We created drafts of [REDACTED] file: Files are currently being reviewed and tested by [REDACTED], which is very close to having an acceptable format.
- We worked with CGI Tech on the Budget and Actuals Conversion scripts for Mock 1 Cutover, and refinement of the design of the Budget Vs. Actuals Power BI report.

## HRM Team

- The HRM team ran batch payroll.
- We completed a successful IUAT.
- We confirmed the process for providing ACH files needed for payroll from Phase 1A Go-Live until Phase 1B Go-Live.
- HRM reviewed 60% of the Testing as a Service initial test scripts.





Questions?



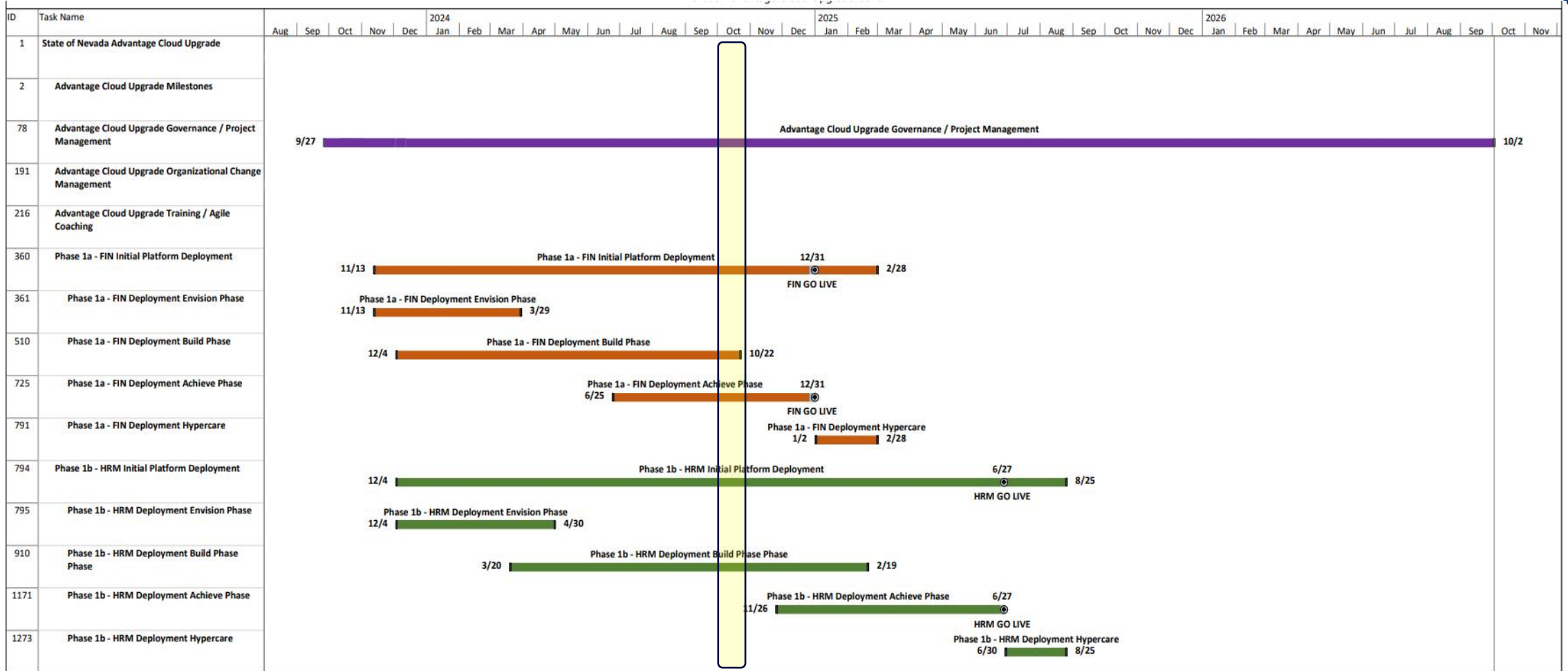
# Appendix – Supporting Artifacts

Timeline  
October Workstream Summary  
90 Day Look Ahead





# High Level Status

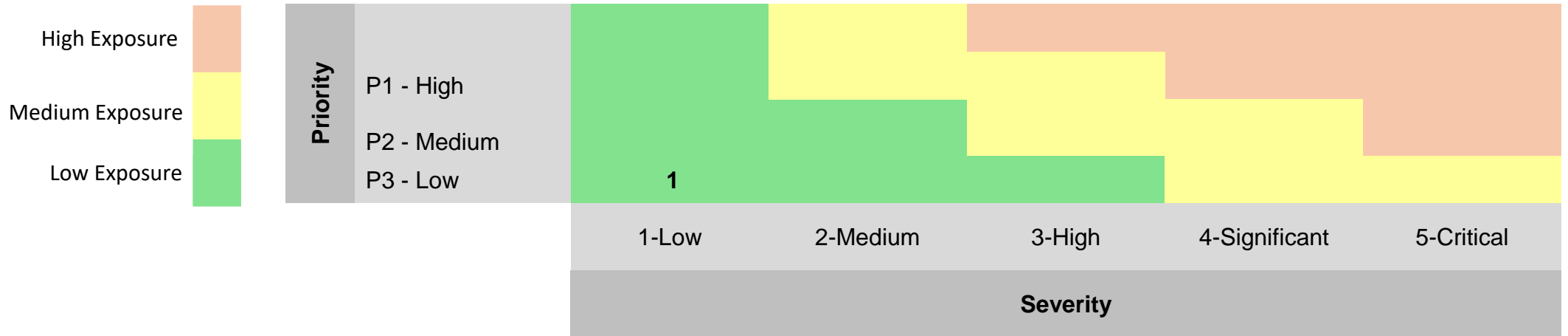




# Issues Heat Map

Project Issues are logged and maintained in Jira. Heat Map metrics were pulled 11/8/2024.

## Metrics and Heat Map



In Review Candidates: 0  
**Open Issues: 1**  
 Closed Issues since last session: 2



# Issues Register

Project Issues are logged and maintained in Jira. Table was pulled 11/8/2024.

Issue #	Description	Status	Priority	Severity
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]





# Organizational Change Management & Communication



## The team's major accomplishments for October included:

- Hosted October OCM scoping meeting and documented results.
- Created and finalized the October CORE.NV Newsletter, including graphic design, layout, and article writing.
- Provided review of the Change Impact Survey. Conducted qualitative and quantitative analysis of the Change Impact Survey looking at change impacts, themes, and agency-specific needs.
- Crafted a Get Ready for One Nevada communications campaign, including new branding and new video introduction.
- Drafted and finalized a Sunset reminder memo and set of Frequently Asked Questions (FAQs) on the topic.
- Began process of conducting a 6-month review for the CORE.NV SharePoint site, including holding multiple stakeholder interviews to gather feedback Insights.
- Continued regular maintenance and updating cadence for SharePoint site.
- Conducted monthly maintenance on stakeholder lists.
- Captured October's progress for 6 OCM metrics and 2 training metrics.
- Continued to review and capture high-level change impacts on a weekly basis.
- Began planning the approach and presentation for the November 19 Change Agent Network Session. Drafted email invitation to this event.
- Provided support to quick-turn request for training registration analysis. Set up tiger team with multiple OCM and training team members to determine how many end-users had signed up for End-user Training from September 30 version of SCO list of Advantage 2.1 users. Drafted EUT registration reminders to identified FIN end-users without training, along with a registration reminder for Statewide Leadership.
- Drafted multiple EUT emails to communicate to FIN end-users about course changes, additional courses available, and new video demo content and job aids coming soon.





# Training



## The team's major accomplishments for October included:

- Conducted 30 1-day training courses, including content in [REDACTED]. Trained over 500 FIN end-users in these courses.
- Continued to adjust course calendar and approach when learning new information about stakeholder content learning needs.
- Collated training attendance and survey results by day.
- Continued to develop recorded versions of the following courses: [REDACTED]
- [REDACTED] video demos and job aids.
- Began developing new video demo and job aid on Fixed Assets Management topics – Receiver Transactions and Fixed Asset Transactions
- Continued developing recordings for all Phase 1A courses, [REDACTED]
- Facilitated curriculum and training approach scoping discussion on Phase 1B.





# CGI Project Management Office



The PMO focused on October deliverables to fulfill contractual requirements, schedule management activities, and PMO operations. PMO continues to monitor Achieve Stage activities dependencies leading up to Go / No Go decision.

## Operations Management

- CGI PMO onboarded and offboarded zero CGI project staff for the project:
- We continue to collect fingerprinting documentation and background checks. Identification badges are in process for the newest onboards.
- PM Governance is working on refining the Issues, Risks, and Decision processes within Jira. Leveraging user-story nomenclature to define our requirements.

## Scope Management:

- Change Requests
  - CR015 – Cornerstone LMS change order in progress.
  - CR016 – SSO Solution Change Request resubmitted 10/31/24.
  - CR019 – Debt Collection Module pricing in progress.

## Schedule Management:

- The following Project deliverables scheduled for October were submitted to or approved by OPM:
  - PI4 Completion Report – Submitted 10/8/2024
  - EUT Monthly Progress Report September – Approved 10/14/2024
  - September Monthly Status Report #12 – Approved 10/17/2024
  - P1A Readiness Assessment Checklist – Submitted 10/24/2024
  - P1A Implementation Assessment Document – Approved 10/28/2024







# Environments



The team's major accomplishments for October included:

- **Legacy Operations:**
  - Continuing to clear and manage ADV 2X, NEATS and Data Warehouse tickets.
  - Providing support for Data Warehouse Team.
  - Continuing the testing the HR Data Warehouse post Oracle 19c upgrade.
  - New [REDACTED] in progress.
- **Environments:**
  - Container Deployments: [REDACTED] Deployment to all NPD and Production environments in progress.
  - UAT environment was updated with converted data (Advantage 2X data as of 9/12/24) to support UAT testing effort. DEV and Production environments have also been updated with converted data.
  - Training environment is set up as public facing for easy access to training classes.
- **Nightly Cycle:**
  - Test execution in progress.
- **Performance Testing:**
  - Test execution in progress.
- **Completed Mock 1 Cutover.**





# Testing



## The team's major accomplishments for October included:

- Completed the environment preparation activities for EUAT in [REDACTED] including a refresh of [REDACTED] to include the most recent converted data.
- Completed EUAT Readiness Assessment Checklist activities.
- Completed Week 1 and Week 2 of FIN EUAT for the Alpha group.
- Completed HRM IUAT for PI4.
- Triaged all issues arising from EUAT and IUAT.



# APM (Agile Project Management)



In October, the Agile Project Management (APM) team concentrated on facilitating the execution of the Program Increment (PI5) plan established during the PI Planning event at the end of September. A key focus of our efforts was to support teams in finalizing the Phase 1A build work, while also transitioning resources and capacity to the Phase 1A Achieve stage and preparing for the upcoming Phase 1B build work. Through backlog management, review of team metrics, and implementation of team PI plans, we met the immediate project goals but also laid a strong foundation for future phases.

## Project Deliverables:

- **PI4 Completion Report:** Reviewing and addressing feedback from initial submission to provide a more comprehensive and informative report that accurately reflects the Program Increments (PI) progress.





# Financial (FIN) Advantage 4



In October, our key achievements centered around finalizing the Build activities and strategically shifting our focus towards the Achieve activities in preparation for the Advantage Financial Go-Live scheduled for January 1.

- **Achieve Activities**

- Supported three productive and successful weeks of UAT in Carson City
- Supported Instructor Led Training with Training team in Carson City
- Nightly Cycle Planning: Configuration is ongoing to fine tune the cycle. A daily testing plan has been developed and team is beginning next steps to include CGI and OPM interfaces.
- First iteration of security roles loaded into UAT for testing
- Business Roles finalized and loaded into production
- Supported CGI Tech Mock 1 Cutover activities by researching and documenting errors and issues for refinement
- Configured and tested ██████████ in Production (PRD) environment prior to Mock 1 Cutover activities

- **Final Build Activities**

- Drafts of ██████████ Files are currently being reviewed and tested by ██████████, which is very close to having an acceptable format.
- Supported CGI Conversion and Interface team
- Supported OPM Interface team for configuration of Internal transactions and JV
- Worked with CGI Tech on the Budget and Actuals Conversion scripts for Mock 1 Cutover
- Worked with CGI Tech to refine the design of the Budget Vs. Actuals Power BI report

- **July 1B Activities**

- Held recurring meetings with NDOT Project and Transit personnel to build out Cost Accounting, resolve issues, and prototype and demonstrate complex Project and Grant set-up
- Provided expert advice to CGI Leadership and client in support of Executive Committee Budget and Cost Accounting questions





# Human Resource Management (HRM) Advantage 4



In October, the HRM Configuration team continued to focus on the Build phase executing scripts, configuring data and validating conversion. Our biggest challenge continues to be data conversion; this effort must complete prior to Parallel Payroll scheduled for PI6. We have a plan in place to run an unofficial mock conversion of the June payroll data in November ahead of our first scheduled Parallel Payroll.

The team's major accomplishments for October included:

- Running batch payroll.
- Completing a successful IUAT.
- Confirming the process for providing ACH files needed for payroll from Phase 1A Go-Live until Phase 1B Go-Live.
- Reviewing 60% of the Testing as a Service initial test scripts.

